

## Expedited license application checklist

STATUS	ITEM	NOTES
<b>Is this the right application for me?</b>		
<input type="checkbox"/>	Do you meet all qualifications outlined in the Eligibility Requirements Document?	If <b>YES</b> , please continue with the expedited license application. If <b>NO</b> , please complete the full license application.
<b>Applying for a license</b>		
<input type="checkbox"/>	Complete the application online	The Board offers applicants the convenience of applying for licensure online. You must complete the online application and pay necessary fees (Visa/MasterCard) within 30 days to avoid having your application deleted.
<input type="checkbox"/>	Licensure status report	Secure a report regarding the status of licensure from at least one state, U.S. territory or Canadian province where you currently hold a full unrestricted active license for the previous five years immediately preceding the application.
<input type="checkbox"/>	NCCPA Certification	Request that NCCPA provide an original certification letter showing exam score.
<input type="checkbox"/>	U.S. citizen status/Immigration status	<p>Submit a certified copy of your birth certificate if you were born in the United States or one of its territories. If you were not born in the U.S. or one of its territories, submit a certified copy of a valid, unexpired U.S. passport.</p> <p>If you are unable to submit a U.S. birth certificate or passport, provide a statement regarding your immigration status.</p>
<input type="checkbox"/>	Submit two fingerprint cards	Complete two fingerprint cards and return to the NCMB.
<input type="checkbox"/>	Authority to release form	Sign and date the "Authority to release form" and return it to the Board with your application.
<input type="checkbox"/>	Profiles/reports	<p>The NC Medical Board will request the following documentation on behalf of each applicant. If the Board is unable to obtain the information, the applicant will be notified and expected to forward the information to the Board.</p> <ul style="list-style-type: none"> <li>Federation of State Medical Boards Board Action Data Bank report</li> </ul>

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- National Practitioner Databank/ Healthcare Integrity and Protection Data Bank report

#### License renewal

**NC law requires licensed physicians to register with the Board within 30 days of their birthday, every year, no matter when the license is issued. A registration fee is required.**

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