

# NC CSRS REGISTRATION

A step-by-step guide to registering for NC CSRS from [www.ncmedboard.org](http://www.ncmedboard.org)

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Home Information Look up a doctor or PA

Resources I want to...  
• Download a position statement  
• Download a corporate information  
• Download a duplicate Corporation Certificate  
• Download a change my

Licensure I want to...  
• Renew my license  
• Apply for a license  
• Check the status of my license application  
• Print a duplicate renewal certificate/receipt

Topics of Interest I want to...  
• Register for NC CSRS  
• Access FAQs  
• Browse health care articles  
• View public Board actions

Click on "Register for NC CSRS" under **Topics of Interest** at bottom right of screen.

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NORTH CAROLINA MEDICAL BOARD

NC Controlled Substances Report System Login

Checking your patients' controlled substances prescription history is an important tool when providing quality care. If you are not registered to access the NC Controlled Substances Reporting System (CSRS) and wish to register, please enter your File ID and Date of Birth below. Complete the form to register online for the CSRS.

File ID:

Date of Birth (mm/dd/yyyy)

Recover File ID

Login

Enter your File ID (certificate number) and date of birth to log in; If you do not have your File ID click on "Recover File ID" at right of screen.

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North Carolina Department of Health and Human Services  
Division of Mental Health, Developmental Disabilities and Substance Abuse Services

Controlled Substances Reporting System  
3008 Mail Service Center  
Raleigh, NC 27699-3008  
Phone: (919) 733-1765

Prescriber / Dispenser Details

Please provide the following information. All fields are required.

Proposed Password:

Password must be exactly 8 characters in length containing at least one (1) capital letter and (1) lowercase letter and one (1) number.

Email Address:

Please list a personal email address, not a clinic address that is checked by anyone other than you. You will be contacted to notify you when you have been approved for access (email includes confidential login information). This email will be used to send you patient alerts or notices from the CSRS.

DEA Number (Hospital Residents add DEA extension #):

Privacy Statement: ☒

I have read the Privacy Statement and hereby attest that I understand that inappropriate access or disclosure of this information is a violation of North Carolina law. I hereby agree to follow the security and password policies of the NC Controlled Substances Reporting System. I agree that user account additions, deletions, and changes will be submitted in writing. I agree that I will not share my login information, login name, or password with anyone, even if they are authorized users of the program.

[Privacy Statement](#)

You will receive email confirmation (sent to the email address above) within two (2) weeks from our vendor, Health Information Systems, when you have access. This email will come from [nccsrs-info@hidinc.com](mailto:nccsrs-info@hidinc.com). If you do not see an email in two (2) weeks please contact (919) 733-1765.

Cancel Submit

- Create an eight-character password, enter a valid email address and provide your DEA number.
- Review and accept the privacy statement; Click submit.
- An acceptance message will indicate when your information has been successfully submitted to NC CSRS; Login credentials will be emailed to you about two weeks after requesting registration.
- Information on creating a delegate account, training materials, and FAQs can be found at [www.ncmedboard.org/nccsrs](http://www.ncmedboard.org/nccsrs).

If you are licensed by the North Carolina Nursing Board or the North Carolina Board of Pharmacy you will need to register through their Board's websites.

- North Carolina Board of Nursing: [www.ncbon.com](http://www.ncbon.com)
- North Carolina Board of Pharmacy: [www.ncbop.org](http://www.ncbop.org)

## LEARN MORE

To learn more or view resources about NC CSRS registration, contact NCMB by phone or find us online.

(919) 326.1100 or (800) 253.9653

[www.ncmedboard.org/nccsrs](http://www.ncmedboard.org/nccsrs)

NORTH CAROLINA MEDICAL BOARD

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