

MINUTES

Perfusionist Advisory Committee
of the North Carolina Medical Board

April 07, 2008

**1203 Front Street
Raleigh, North Carolina**

April 07, 2008

Minutes of the Open Sessions of the Perfusionist Advisory Committee April 07, 2008.

The April 07, 2008 meeting of the Perfusionist Advisory Committee was held via conference call at the North Carolina Medical Board's Office, 1203 Front Street, Raleigh, NC 27609. The meeting was called to order at 4:35 p.m., Monday, April 07, 2008, by Ian Shearer, CCP, LP. Committee members in attendance were: Michael Hines, MD; Shikha Sinha, MSPH; D. Scott Lawson, CCP, LP; and Rick Gannotta, NP, MBA. Betsy Gaskins-McClaine, RN, BSN, MSN-C and William Hodges, CCP, LP were absent.

Staff members present were: Ms. Katherine Carpenter, JD, Board Attorney; Ms. Joy Cooke, Director of Licensing; and Ms. Quanta Williams, Physician Extender/Perfusionist Coordinator.

Opening Comments

Mr. Shearer welcomed everyone & thanked them for their participation in the meeting. The Teleconference Ethics & Conference Call Etiquette statements were read.

Approval of Minutes

Motion: A motion was made and passed to accept the minutes as written from the meeting held on March 05, 2008.

PAC Proposal (NCPHP)

There was a staff recommendation to table the proposed Memorandum of Understanding until the May meeting in order for David Henderson (Executive Director, NCMB) and Thom Mansfield (Legal Director, NCMB) to review the proposal and provide comments to Mr. Jimison.

Motion: A motion was made and passed to table this item until the May meeting.

Biennial Renewal

A motion was made to approve the changes to the renewal questions. This motion was sent out via e-mail for the Committee members to vote on as there was not a full quorum when the motion was made. Six of seven members voted – all were in favor of the motion.

Motion: A motion was made and passed to accept the e-mail votes.

Last week a large portion of the licensed perfusionists in NC received an erroneous notice regarding renewal of their registration. The letter (postmarked April 02, 2008) advised them that if they did not renew by April 01, 2008 their licenses would become inactive. The notice also stated that the perfusionist registration was bi-annual. However, their registration is biennial. The Committee previously requested that a letter be sent to notify perfusionists of the questions that would be asked as a part of the renewal process and explaining the CME cycle. As a result of the renewal notice that was sent out, the Committee would also like an explanatory statement included in the letter (to be sent via US Mail as well as a possible mass e-mail). It was requested that this correspondence be sent out by the close of business on Friday (April 11, 2008).

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Medical Board Actions (March)

Ms. Williams reported that the December, January, and February minutes (both open & closed session) had been accepted by the North Carolina Medical Board. Some items were reported in closed session.

Motion: A motion was made and passed to close the session to investigate, examine, or determine the character and other qualifications of applicants for professional licenses or certificates while meeting with respect to individual applicants for such licenses or certificates.

Motion: A motion was made and passed to return to open session.

Mr. Shearer offered to attend an Allied Health Committee meeting if it would be beneficial to the members for the purpose of helping the members understand the perfusionist role. He also suggested that Ms. Williams visit the ABCP website for information to help educate the AHC members on perfusionist certification.

Wall Licenses

Ms. Cooke informed the Committee that we have received what the printer thought was the final proof of the perfusionist wall license. However, there were still some spacing issues that needed to be corrected. Ms. Williams will speak with the printer this week to finalize the license. Once we have received the license from the printer, it will be scanned & e-mailed to PAC members.

Future Meetings

- May 07, 2008
- June 02, 2008
- July 02, 2008

The meeting was adjourned at 5:15 p.m.