

MINUTES

Perfusionist Advisory Committee
of the North Carolina Medical Board

July 02, 2008

**1203 Front Street
Raleigh, North Carolina**

Minutes of the Open Session of the Perfusionist Advisory Committee July 02, 2008.

The July 02, 2008 meeting of the Perfusionist Advisory Committee was held via conference call at the North Carolina Medical Board's Office, 1203 Front Street, Raleigh, NC 27609. The meeting was called to order at 4:39 p.m., Monday, July 02, 2008, by Ian Shearer, CCP, LP. Committee members in attendance were: Shikha Sinha, MSPH; D. Scott Lawson, CCP, LP; and William Hodges, CCP, LP. Betsy Gaskins-McClaine, RN, BSN, MSN-C; Rick Gannotta, NP, MBA; and Michael Hines, MD; were absent.

Staff members present were: Mr. Marcus Jimison, JD, Board Attorney; Ms. Nancy Hemphill, Special Projects Coordinator; Ms. Joy Cooke, Director of Licensing; and Ms. Quanta Williams, Physician Extender/Perfusionist Coordinator.

Opening Comments

Mr. Shearer welcomed everyone & thanked them for their participation in the meeting. The Teleconference Ethics & Conference Call Etiquette statements were read.

Ms. Sinha advised the Committee that she would have to leave the meeting at 5:15. In consideration of Ms. Hemphill's presentation and Ms. Sinha's need to leave early, the order of the agenda was changed.

Motion: A motion was made to go into closed session. **Passed.**

Vote List & Extractions

An oral report was presented for the Committee's review. The specifics of this report are not included because these actions are not public information. Please see the Closed Session minutes.

Motion: A motion was made to approve the vote list with one additional name. **Passed.**

Motion: A motion was made to return to open session. **Passed.**

Recusals

There have been some questions regarding when it is necessary and/or appropriate for members to recuse themselves from decisions regarding applicants. Ms. Hemphill prepared some materials to help guide the PAC on recusals.

Provisional License Renewal

The Committee has requested to be notified when a provisional licensed perfusionist renews their license, but indicates that they have not passed the American Board of Cardiovascular Perfusion exam.

New Internal Policy: When a PLP renews their license, this should be reported to the PAC for a decision as to what action (if any) is needed. This also applies to LPs that have failed to renew.

Other Business

Ms. Williams asked if any of the LPs on the Committee had received their licenses yet. They had not yet received the wall licenses.

The letterhead that is currently used by the PAC lists the names of all of the Committee members and also indicates the members in the Chair & Vice Chair positions. Since such a small amount of PAC letterhead is used, the Chair may change long before it is time to order more paper.

Is it the Committee's desire to continue listing the Chair & Vice Chair positions or to just list the PAC members' names?

The Committee would like to continue listing the Chair & Vice Chair on the letterhead.

Future Meetings

- August 04, 2008
- September 03, 2008
- October 06, 2008

The meeting was adjourned at 6:42 p.m.