

# **MINUTES**

Perfusionist Advisory Committee  
of the North Carolina Medical Board

**September 02, 2010**

**1203 Front Street  
Raleigh, North Carolina**

Minutes of the Open Session of the Perfusionist Advisory Committee September 02, 2010.

The September 02, 2010 meeting of the Perfusionist Advisory Committee was held at the North Carolina Medical Board's (NCMB) Office, 1203 Front Street, Raleigh, NC 27609. The meeting was called to order at 4:35 p.m. by Ian Shearer, CCP, LP. Members in attendance were: Michael Hines, MD; Betsy Gaskins-McClaine, RN, BSN, MSN-C; William Hodges, CCP, LP; and Shikha Sinha, MSPH. Rick Gannotta, NP, MBA was absent.

Staff members present were: Ms. Christina Apperson, Special Projects Coordinator; Ms. Joy Cooke, Director of Licensing; and Ms. Quanta C. Williams, Perfusionist Coordinator.

### **Opening Comments**

Mr. Shearer thanked the members for their participation in the meeting and reminded all in attendance of the Conflict of Interest statement.

### **Approval of Minutes**

The minutes from the August meeting have been reviewed by the PAC members.

**Motion:** A motion was made to accept the minutes from the August meeting. **Passed.**

### **Renewal**

At the August meeting, the PAC tasked the staff to work up a draft renewal letter informing licensees that their license will expire at 12:00 am on the renewal date and that a late fee of \$100 will be charged in order to reactivate the license. The Committee also requested a draft of a rule change clarifying the late fee and process for handling licenses not renewed within 90 days. The wording on the renewal card was also changed to show an expiration date or renew before date instead of just showing a renewal date.

The Committee reviewed the drafts of the renewal notice, the renewal card, and the changes to the wording of the rule regarding the registration fee.

**Motion:** A motion was made to approve the changes made to the wording on the renewal card, registration fee rule, and the renewal card. **Passed.**

### **Licenses Issued/Converted**

Ms. Williams reported that one provisional license had been issued & one provisional license had been converted to full since the last meeting.

### **Update on PAC Vacancy**

The two candidates that submitted letters of interest have been invited to the August meeting of the Allied Health Committee. The PAC discussed having a representative attend the AHC meeting. Mr. Shearer will be present at the meeting.

### **Future Meetings**

The PAC's next meeting will be on November 4. If the Board appoints one of the candidates to the PAC, the meeting may be in person so that the Oath may be administered.

**Motion:** A motion was made to adjourn the meeting. **Passed.**

The meeting was adjourned at 4:50 pm