

MINUTES

Perfusionist Advisory Committee
of the North Carolina Medical Board

November 05, 2008

**1203 Front Street
Raleigh, North Carolina**

Minutes of the Open Session of the Perfusionist Advisory Committee October 06, 2008.

The November 05, 2008 meeting of the Perfusionist Advisory Committee was held at the North Carolina Medical Board's (NCMB) Office, 1203 Front Street, Raleigh, NC 27609. The meeting was called to order at 4:55 p.m. by Ian Shearer, CCP, LP. Committee members in attendance were: Michael Hines, MD; Shikha Sinha, MSPH; D. Scott Lawson, CCP, LP; Betsy Gaskins-McClaine, RN, BSN, MSN-C and Rick Gannotta, NP, MBA. William Hodges, CCP, LP was absent.

Staff members present were: Ms. Joy Cooke, Director of Licensing; Mr. Marcus Jimison, JD, Board Attorney; and Ms. Quanta Williams, Physician Extender/Perfusionist Coordinator.

Opening Comments

Mr. Shearer welcomed everyone & thanked them for their participation in the meeting.

Approval of Minutes

The minutes from the October meeting were reviewed.

Motion: A motion was made to accept the minutes as written from the meeting held on October 06, 2008.

Attendance Policy

At the October meeting the Committee agreed on an attendance policy that states that 3 consecutive absences or 4 absences in one calendar year would be grounds to consider requesting removal or resignation of that member. Committee members were pleased with the draft from Mr. Jimison. Upon further review, it was noted that the Committee has been shown the Board's policy and not the draft of the PAC policy. The motion was amended.

Motion: A motion was made to approve the attendance policy draft. Passed.

Amended Motion: To adopt the PAC member attendance policy. Passed.

Rules of Procedure

This item was removed from the agenda as it has been established that SL 2008-111 only applies to Hyde County and will not affect the PAC's meetings.

Motion: A motion was made to go into closed session. **Passed.**

Interview Report

An oral report was presented for the Committee's review. The specifics of this report are not included because these actions are not public information. Please see the Closed Session minutes.

Motion: A motion was made to accept the interview panel's recommendation of no further action. **Passed.**

Closed Session Items

A report was presented for the Committee's review. The specifics of this report are not included because these actions are not public information. Please see the Closed Session minutes.

Motion: A motion was made to return to open session. **Passed.**

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Other Business

Mr. Jimison reported that there was no new information from David Henderson or the North Carolina Medical Society on signing the agreement for NCPHP to evaluate all allied health professionals licensed by NCMB. He will check on this & give an update.

Mr. Shearer will look into opportunities at Duke for Mr. Jimison & Ms. Williams to observe a perfusionist at work.

The next meeting will be held via conference call.

Future Meetings

- December 01, 2008
- January 05, 2009
- February 05, 2009

The meeting was adjourned at 7:25 pm.