

Minutes

The NC Medical Board
May 17-20, 1995

1203 Front St.
Raleigh, NC

The May 1995 meeting of the North Carolina Medical Board was held at the Board's office, 1203 Front Street, Raleigh, NC 27609. The meeting was called to order at 7:15 p.m., May 17, 1995 by Walter M. Roufail, MD, President. Board members in attendance were: Harold L. Godwin, MD, President Pro-Tempore; Ernest B. Spangler, MD, President Elect; George C. Barrett, MD, Secretary/Treasurer; Hector H. Henry, II, MD; Mr. David L. Howe; Mr. Paul Saperstein; Wayne W. VonSeggen, PA-C; Mrs. Martha K. Walston; F. Danford Burroughs, MD, and George Johson, MD.

Staff members present were: Mr. Bryant D. Paris, Jr., Executive Director; Ms. Helen Diane Meelheim, Director of Finance Operations & Human Resources; Mr. James A. Wilson, Board Attorney; Mr. William H. Breeze, Staff Counsel; Mr. Donald R. Pittman, Investigative Director; Mr. Edmond Kirby-Smith, Investigator; Mr. Dale E. Lear, Investigator; Mr. Alan M. Evans, Investigator; Mrs. Jenny Olmstead, Senior Investigative Secretary; Ms. Anne Goding, Investigative Secretary; Ms. Pearlina Dowling, Complaint Coordinator; Mr. Dale Breaden, Director of Communications and Public Affairs; Mrs. Wanda Long, Executive Staff Assistant; Mr. Mike Casey, PA/NP Coordinator (temp); Ms. Tiajuana Jackson, Administrative Assistant; Mrs. Joy D. Cooke, Licensing Director; Ms. Michelle Lee, Licensing Assistant I; Mrs. Lisa Richardson, Licensing Assistant II; Mrs. Ann Z. Norris, Verification Secretary; and Mr. Peter Celentano, Controller.

Minutes

The Board accepted on motion by D. Howe and seconded by W. VonSeggen, to approve the March 1995 minutes as corrected.

AGENDA - Public

Attorney S. C. Kitchen presented information to the Board on behalf of Alamance County requesting a Declaratory Ruling regarding Automatic External Defibrillator (AED). The Board's response was that the use of Automatic External Defibrillator by first responders is within the definition of the practice of medicine set forth in NC Gen. Stat. 90-18. The use of automatic external defibrillator by first responder is not a domestic or family remedy within the meaning of NC Gen. Stat. 90-18(1).

Dr. Burroughs commended the staff on updating and improving security measures within the Board office (mail, phones, etc.). The Board accepted this as information.

Dr. Spangler requested that the Complaint Log be prepared once a year (FYI to the Board). The Board accept as information.

Miscellaneous

Dr. George Barrett reported on the National Board of Medical Examiners meeting. The meeting was held in Philadelphia.

EXECUTIVE DIRECTOR'S REPORT

Mr. Bryant Paris began his report by discussing the Federation of State Medical Boards Annual Meeting. The meeting was held at San Antonio, Texas - Hyatt Regency on the Riverwalk on April 19 - 22, 1995. The theme for the meeting was "Medical Boards: Protecting the Public in a Changing Environment". The following issues where presented at the Federation meeting:

ECFMG Changes - The requirements of the past were discussed. Those requirements have been changed. Beginning late 1996 the ECFMG will initiate Clinical Skills Assessment (CSA) as part of ECFMG requirements.

Self Assessment Instrument (SAI) - The Federation has budgeted funds for staff to make visits to state Boards for assistance to evaluate. Thirty-nine states responded to initial 1992 survey.

Another survey to be conducted later next year.

Telemedicine - "Big Issue" - An expert from Georgia, Jay H. Sanders, MD set up a network of telemedicine. He suggested that there may be some Federal Legislation. Mr. Paris discussed potential problems concerning the use of telemedicine that would need some legislation or actions by the Federation to satisfy certain concerns the NCBME has for citizens of the state. Mr. Paris also referred to the White Paper - Telemedicine and the Requirements for Medical Licensure.

Galusha lecture - Dr. Jordan Cohen, President AAMC, spoke of ethics of medical students. He stated that medical schools should identify and remediate unethical conduct - "to assist Board's in determining appropriate licensure".

1996 Federation Meeting - April 11-13, 1996 - Chicago, Il. - Sheraton Chicago Hotel and Towers, City Front Center

Physicians attending received fourteen hours Category I CME for 1995 meeting

A resolution was adopted regarding Federation and National Boards to study feasibility of providing SPEX examinees feed back on strengths and weaknesses (Dr. Duckett previously requested this data for information for areas of remediation).

The Federation adopted a resolution regarding Ad-Hoc Committee on License by Endorsement (Mr. Paris serves as a member of this Committee) The committee continues to work towards developing "Core Documents" to be maintained by the Federation (Federation is also conducting a survey related to credentialing)

SPEX will be administered by computer September 1995

Executive's meeting at the Federation will be held on June 27, 1995

The Federation developing regional seminars regarding Federation activities, will advise as developed

Clinical Skills Assessments regarding Dr. Barrett's report Federation/ National Boards to develop "Assessment Centers" in the future. Jim Winn, MD's argument was discussed,--If Telemedicine is used in life and death situations why not in testing situation?

A motion was passed to close this session to take disciplinary actions against persons holding license or certificates while meeting with respect to individual holders of such licenses or certificates.

A motion was passed to return to open session.

FORMAL ACTION - 5/95 - PUBLIC
CHARGES EXECUTED

GORDON, Mark Anthony, PA - Wilmington, NC

- a. 3/29/95 - Summary Suspension and Notice of Charges and Hearing executed
- b. 4/4/95 - Service of Summary Suspension to last known address
- c. 4/6/95 - Copy of Notice of Charges and Hearing mailed to PA at Florida address

CONSENT ORDERS EXECUTED

SATTLER, Raymond L., M.D. - Wilmington, NC

- a. 11/23/94 - Summary suspension and Notice of Charges served
- b. 1/5/95 - Petition for prehearing conference
- c. 4/4/95 - Consent Order executed lifting summary suspension

SICKING, Daniel, M.D. - Clinton, NC

- a. 3/16/95 - Consent Order mailed to MD
- b. 4/4/95 - Consent Order executed - temporary license issued

PEDORELLA, Americo Joseph, M.D. - North Kingstown, RI

- a. 3/17/95 - Consent Order mailed to MD
- b. 3/29/95 - Revised Consent Order mailed to MD
- c. 5/2/95 - Consent Order executed - temporary license issued

PERDIKIS, George, M.D. - Lumberton, NC

- a. 3/30/95 - Consent Order mailed
- b. 4/21/95 - Consent Order executed - temporary license issued

McCUTCHEN, Lisa S., M.D. - Fayetteville, NC

- a. 3/16/95 - Consent Order mailed
- b. 5/3/95 - Consent Order executed - mailed to MD

MELVIN, Shirley S., M.D. - Fayetteville, NC

- a. 3/15/95 - Consent Order mailed
- b. 5/3/95 - Consent Order executed - mailed to MD

GOTTSCHALK, Bernard J., M.D. - Wilmington, NC

- a. 3/24/95 - Consent Order executed

GRADY, Thomas Austin, M.D. - Durham, NC

- a. 3/29/95 - Consent Order executed

THEOFRASTOUS, James, P., M.D. - Hillsborough, NC

- a. 1/30/95 - Consent Order - RTL to fellowship at Duke executed
- b. 2/13/95 - Consent Order - Temporary license limited to fellowship at Duke executed
- c. 5/5/95 - Consent Order changing license effective date executed

MANN, John Robert, M.D. - Dunn, NC

- a. 1/95 BOARD ACTION - Consent Order
- b. 3/6/95 - Consent Order mailed to MD
- c. 3/10/95 - Return receipt card returned
- d. 5/4/95 - Investigator to inquire why Dr. mann has not signed Consent order
- e. 5/17/95 - Consent Order returned from MD
- f. 5/19/95 - Consent Order executed

KIRKLAND, James J., M.D. - Dublin, GA

- a. 3/95 BOARD ACTION - (licensure interview) Consent Order
- b. 4/28/95 - Consent order mailed to MD
- c. 5/5/95 - Consent Order mailed to Dr. Roufail for execution

- d. 5/8/95 - Consent Order executed

GUFFEY, Neal, M.D. - Richmond, VA

- a. 3/95 BOARD ACTION - (licensure interview) Consent Order
- b. 4/28/95 - Consent order mailed to MD
- c. 5/11/95 - Consent Order returned from MD - sent to WR for execution
- d. 5/18/95 - Consent Order executed - temp issued

HEARINGS - 5/95 MEETING

SANTOS, Rolando Ruiz - licensure denial (physician assistant)
5/18/95 Hearing

- Catchline:
- a. 4/4/95 - Letter denying application for licensure
 - b. 4/7/95 - Request for a hearing
 - c. 4/10/95 - Letter scheduling hearing

BOARD ACTION: Deny physician assistant application

Suspensions for Failure to Register

5/18/95 Hearing
Catchline: The following MD's received notice 30 days prior to the hearing date of May 18, 1995:

- 1. James David Jones, MD
- 2. Edward Langston Davis, MD
- 3. Randolph Abington McKenzie, MD

BOARD ACTION: Reschedule suspension hearing for July 20, 1995.

OFFICE OF EMERGENCY MEDICAL SERVICES

G. Johnson, MD discussed the public hearing regarding the revision to Sub. Chapter 32H, EMS Rule, and 321 Bee Sting Rules, and guidelines for Development and Operations of Emergency Medical Dispatcher program. The Board accepted a motion by D. Burroughs and seconded by P. Saperstein to accept rule revisions.

EMS Certification Report - 3/1/95 - 4/30/95

<u>Certification Level</u>	<u>Initial</u>	<u>Recert</u>	<u>TOTAL</u>
EMT-D	142	1	143
EMT-I	32	0	32
EMT-AI	12	0	12
EMT-P	64	2	66
MICN	<u>19</u>	<u>0</u>	<u>19</u>
TOTAL	269	3	272

The Board accepted a motion by G. Johnson and seconded by P. Saperstein to accept the EMS Certification Report as information.

OEMS asked the Board to reaffirm its position regarding the level of EMS that citizens can expect to receive on a continuous bases. The Board reaffirmed its position: the level of care needs to be continued on a 24-hour basis. Staff is to communicate the Board position to OEMS.

The Board reviewed a letter from Nicholas Benson, OEMS-Medical Director to Mr. Remgate, Dept. of Emergency Medicine at Carolinas Medical Center in Charlotte. The letter was regarding potential changes in the ALS Rule re: the role of physicians on the scene of an accident. Bob Bailey, Chief, OEMS advised that the project of the possible change of rules, be put on hold at this time. The Board accepted the above as information.

Dr. Michael Barringer, Medical Director for Cleveland Co., has requested that he or another physician not be required to sign ambulance call reports for ambulance calls that are consistent with the EMS protocols and standing orders of Cleveland Co. EMS programs. Cleveland Co. EMS has initiated a program where the ambulance call report is completed electronically and faxed to the emergency department after the ambulance call is completed. The Board stated its position that the EMS Medical Director or another physician may use electronic signing to approve Ambulance Call reports. He/She must co-sign for Mobile Intensive Care Nurses as consistent with EMS protocol and standing orders of Cleveland County.

A motion was passed to close the session to take disciplinary actions against persons holding licenses or other certificates while meeting with respect to individual holders of such licenses or certificates.

A motion was passed to return to open session.

The Board accepted a motion by W. VonSeggen and seconded by E. Spangler to accept the EMS report as presented.

A motion was passed to close the session to preserve information confidential under the NC General Statute section 90-21.22.

NCPHP COMMITTEE REPORT

The Board reviewed 32 cases involving participants with the North Carolina Physicians Health Program. A written report was presented to the Board for review. The Board adopted the committees recommendation to approve the written report. The specifics of this report are not included as these actions are not public information.

A motion was passed to return to open session.

Operations Committee Meeting - Minutes May 5, 1995

Present: E.B.Spangler, MD, Chair
Paul Saperstein
Walter Roufail, MD
George Barrett, Jr., MD

Staff: Bryant D. Paris, Jr.
Diane Meelheim

The meeting was called to order at 9:00 AM. Dr. Barrett arrived at 10:00 AM.

The following matters were discussed and acted upon.

Cashflow Plan

Dr. Spangler asked that the cashflow plan which had been modified and simplified at his instruction undergo further simplification. He noted that the previous chart was preferable. The previous chart design allowed the staff to determine the amount, duration and instrument of investments.

Dr. Roufail stated that the current presentation was easy to understand but asked that the monthly detail be reserved for use by the staff, the bank and the auditors. The Board members would prefer to see an annual total.

Staff was instructed to revert to previous cash flow plan.

Mr. Steve Morrisette, Vice-President of the NC Hospital Association:

Mr. Morrisette was asked to attend the meeting in order to discuss issues pertaining to credentialing of hospital medical staffs.

Dr. Barrett proposed that \$5,000 be allocated to use in preparing a preliminary study which would be used to apply for a grant from the Duke Policy Committee. evaluating the need for and implementation of remediation programs for hospital medical staff members. This program of remediation would involve NC medical schools, NC Medical Society, NC Hospital Association and the Medical Board. The Committee approved Dr. Barrett's proposal.

Datalink

Dr. Barrett asked Ms. Meelheim to describe for Mr. Morrisette the datalink project. Mr. Morrisette was enthusiastic and expressed a desire for the Hospital Association to participate.

Dr. Spangler asked that Ms. Meelheim conduct further discussions with the designated individual, Mr. John Noel, at the Hospital Association. Dr. Spangler also requested that staff pad the anticipated expenses which were reported to the Operations Committee.

The staff is to meet with Hospital Association contact in order to facilitate compatible systems. Staff to assure that the estimated cost includes all oversight fees.

Financial Statement

Dr. Spangler asked for an explanation of \$30,000 under budget spending. Staff referred Dr. Spangler to the Comments mailed with the package of materials. The comments address all deviations in spending, 15% under or over the budget.

Mr. Saperstein suggested that a "bottom line" summary be included as well as the detailed comment sheet.

The committee reviewed the progress of financial reporting since Ms. Meelheim has assumed this responsibility and was pleased with the progress.

The committee decided to include on comment sheet a "bottom line" statement.

Investments

Mr. Saperstein moved that the BB&T proposal for investment be approved for the funds which matured on May 4, 1995.

Dr. Spangler was authorized to meet with the BB&T representatives to discuss the investment philosophy for the Board. Ms. Meelheim was asked to arrange a meeting between Mr. Fowler, Dr. Spangler and Ms. Meelheim. Mr. Saperstein said that he would join the meeting if he were needed.

Ms. Meelheim was asked to write a letter to BB&T stating the current investment instructions

and also the present banking arrangement arrangements. Dr. Spangler asked that this be in the form of a memorandum of understanding. Further discussion clarified that a letter is all that is required. It is clearly understood by all that only Mr. Paris and Ms. Meelheim have the authority to conduct transactions for the Board.

Mr. Saperstein asked that the bond on Ms. Meelheim and Mr. Paris be increased to \$4 million or to cover the current cash assets of the Board.

Ms. Meelheim will write a letter to BB&T outlining the current banking relationship.

Ms. Meelheim is to arrange a meeting between Mr. Rick Fowler, Dr. Spangler and Ms. Meelheim. This meeting may also include Mr. Saperstein.

Ms. Meelheim to contact the insurance company to request an increase in coverage for Mr. Paris and Ms. Meelheim if the cost is not more than \$100.

Staff

Ms. Meelheim reported that Mrs. Taylor resigned effective May 18, 1995. Her departure was more abrupt than had been planned. Reasons for this are personal and pertain to her family. Mr. Peter Celentano has been hired to replace Mrs. Taylor. Mr. Celentano has a masters degree in accounting and is a CPA. It is anticipated that expenditures for outside accounting consultant, Mr. Brent James will be decreased in the future.

Ms. Meelheim also reported that Mr. Jackson of Lynch and Howard would begin his audit work about 6 weeks after Mr. Celentano began working. This will assure a timely completion of the fiscal 1995 audit in November 1995 and also an internal review which is desirable after a change in accounting staff.

Dr. Barrett stated that he felt that generally more staff is needed. The committee asked that staff request additional positions as the need is identified. Dr. Barrett asked if the effectiveness and efficiency of the staff had been studied which does not imply a lack of productivity by the staff but a desire to improve. Ms. Meelheim stated it had not but that can be carried out and is within her abilities and expertise. Other members of the committee were not in favor of such a study at this time. Staff evaluations are routinely carried out in August of each year. Action: Continue with present plan.

PHP

The PHP audit was reviewed and discussion followed regarding the appearance of a potential conflict of interest with the same accounting firm performing daily accounting functions and the annual audit. PHP's fiscal year ended on December 31, 1994. A draft of the audit was presented at the end of April.

Dr. Roufail will ask the PHP committee to review the financial materials for PHP carefully with the Board staff.

Dr. Spangler proposed in the future reducing the PHP budget item by 5%/year.

The staff is to continue to review materials regarding the PHP financial statements and review the materials with the PHP committee rather than the Operations committee. Dr. Roufail will talk with the PHP committee about assuming the responsibility of reporting to the full Board.

Staff asked for permission to resume monthly payments to PHP rather than prepaying for a full quarter. The committee approved this request. On request of staff, Board to pay PHP by the month rather than prepaying by the quarter. Staff to notify PHP of this change. Payment has been made for the upcoming quarter.

Equipment and Leasehold Improvement

One quote for \$14,250 for the upfitting of the building was reviewed from Sparrow construction company.

One other quote is pending from Harrod construction company.

The committee approved above the budget the expenditure of \$30,000 for the upfitting.

Materials from Pitney Bowes were reviewed regarding postage machines and a computer for envelopes as well as a mailing list management software package. The staff recommendation was to lease the equipment through Pitney Bowes. The committee approved the lease as an above budget item.

The staff to proceed with the upfitting with the contractor who can best perform the job within the stated amount.

Staff was instructed to proceed with the lease of the mailing equipment from Pitney Bowes.

Registration

New technology allowed the rapid scanning in of all registration materials. Certificates were mailed on a weekly basis and the computer screen automatically noted with the mail date. Last year certificates were mailed more quickly than in years past but this year was a marked improvement even over last year.

Currently registered:

Total: 21,585, in NC 14,068

Currently not registered:

Total 1,018, in NC 265

Duplicate Licenses

A request was received from Dr. Bryan Neuwirth for a duplicate license in order that he might have a document for both of his offices. The committee discussed the issue and determined that this was a reasonable request. All future such requests may be honored without review by the committee. The fee of \$25.00 for a duplicate license will still apply.

The staff is to note on the duplicate license that it is a duplicate. The issuance of each duplicate is to be noted in the physician's computer file in order that a total count of license documents issued to an individual can be maintained. The fee may be adjusted to reflect the actual cost but not less than \$25.

Quality Assurance

Internal and external quality assurance was discussed. The bulletin was discussed in this context.

The staff is to continue to monitor and implement new methodologies as are appropriate.

Rule Changes

Rules pertaining to authorized representatives of the Board regarding licensing tasks were reviewed and discussed.

Mr. Paris is to identify individuals to act as his representative when he is not available. The Board will approve his choice since this individual will in actuality be representing the Board. The rule change may proceed with this language.

Board Member benefits

Dr. Roufail asked about accident insurance for the Board members.

Ms. Meelheim will continue to research insurance for Board members.

Budget

A revised budget for 1995 was presented and approved with the additional items as noted above in #8. Full Board approved.

Rendering of the seal

Staff pointed out that the rendering of the seal was included in the committee packet of materials. If the name change passes legislation, this will require changing the seal.

Management consultant

Mr. Paris reported on the progress of meetings with John Anderson and Ms. Meelheim. Mr. Paris will attend a week long seminar in Chapel Hill. Dr. Anderson has approved the course selection.

Organizational chart

The organizational chart which was revised by the management committee was reviewed. It was approved by the operations committee and will be distributed.

Recognition

Dr. Spangler presented Ms. Meelheim with a briefcase as recognition for admission to the North Carolina bar.

The Operations Committee meeting was adjourned by Dr. Spangler at 2:00 PM.

PHYSICIAN ASSISTANT COMMITTEE WV GJ DB

- I. PA Full License Apps recommended for approval after staff review - provisional license approval issued between 3/06/95 - 4/24/95

Committee Recommendation: Approve

PA NAME

AARON, Charles R., PA-C
DAVIS, Martha, PA-C
GAUDINO, John M., PA-C
GREENE, Bradford, PA-C
HULBERT, Harry T., PA-C
KING, Candace R., PA-C
MATTESON, Sharon E., PA-C
MCQUIGG, Bogan M., PA-C
OTERO, Charles D., PA-C
PAUL, Winnie, PA-C
PERRY, Peter T., PA-C
RICE, Patricia L., PA-C
SLOAN, Sheldon K., PA-C
THOMAS, Donald, PA-C
WATTERSON, Patrick E., PA-C

PROVISIONAL APPROVAL
INTENT TO PRACTICE ISSUED

KALINSKI, Marta, MD
See Section V, Number 4
BERRY, Richard G., MD

KELLY, David L. MD
THOMBS, Everette, MD
MAHAN, D. Michael, MD
HAYNES, Carl, MD
HALL, Daniel C., MD
BROWN, Robert F., MD
FLETCHER, Robert G., MD
BYRUM, Graham, MD
HAYNES, Carl, MD
FULLER, Sally S., MD
MOREIRA, Roy, MD

- II. PA Temporary License Apps recommended for approval after staff review - provisional license approval issued between 3/06/95 - 4/24/95

Committee Recommendation: Approve

PA NAME

PROVISIONAL APPROVAL
INTENT TO PRACTICE ISSUED

BUTLER, Ray B., PA
SCOTT, Tina L., PA

LESSANE, Beverly J., MD

- III. The following physician assistants hold a temporary license and are requesting a full PA license by submitting passing NCCPA results-

Committee Recommendation: Approve

WYNN, Kimberly C., PA-C
FUS, Yvonne, PA-C

- IV. The following physician assistants hold a temporary license and are requesting an extension of the temporary license due to failure of NCCPA examination -

Committee Recommendation: Approve One Year Extension (Final Extension)

LESTER, Robert, PA

- V. PA Intent to Practice application for Committee Review -

1. **GERMINO, Victor, PA**
Carteret Family Practice
2 Medical Place
Morehead City, NC 28557

REECE, Donald, MD
Carteret Family Practice
2 Medical Place
Morehead City, NC 28557

B. Staff Recommendation: Approve

C. Committee Recommendation: Approve

2. **LOCKLEAR-ZOLL, Robbie Renee, PA**
Rt. 3 Box 121
Lumberton, NC 28358

BELL, Ronald Lee, MD
Fairmont Medical Clinic
208 Iona Street
Fairmont, NC 28340

A. Provisional approval issued effective 4/21/95. Please see attached Public File

B. Staff Recommendation: Approve

C. Committee Recommendation: Approve

At Mr. VonSeggen's request, PAs have submitted rosters of back up physicians. Back ups for both are identical: James C. Hill, MD and James M. Coggin, M.D.

Staff Recommendation: Approve

Committee Recommendation: Approve

- VI. For Committee Discussion -

1. **Status of House Bill 774:** Expands Professional Corporate Practice Act to include corporations formed by physicians and PAs.

NOTE: Mr. William Breeze will give update to Full Board.

2. **Clarifications of Procedures for "Locum Tenens Permit"**

- a. "Authorized Representative of the Board" to mean "Executive Director or his or her designee."
b. Combination "Intent to Practice/Locum Tenens Application"
c. Processed in 4-5 days

d. Locum Tenens Permit

3. **Clarification of Inactive License Status**

- a. Unlimited in duration
- b. No annual fee required
- c. If restart practice, must submit current annual registration application with required fee and Intent to Practice application.
- d. CME not mentioned as condition to maintain inactive license status
- e. Does Inactive License protect "grandfathered status" with regards to NCCPA certification?
- f. Should BME send notification on "inactive license status" to the NC Board of Pharmacy and DEA?

Committee Recommendation: Consider applying a ten-year limit similar to that currently applicable to MD's. Possibly a matter for consideration by the PA Advisory Committee.

VII. PA Intent to Practice applications Provisionally approved -

Committee Recommendation: Approve

PA NAME

AKERS, Eddy W., PA
ANDREATA, Susan L., PA
BARRET, Laurie E., PA
BENECK, Mary, PA
BERNART, D. Christopher, PA
BHIRO, Dixie Lee, PA
BHIRO, Thakurdeo, PA
BINION, Kareen, PA
BLACKWELL, Janet M., PA
BOLLES, John F., PA
CARROLL, Michael J., PA
CARTER, James H., PA
DAY, Jerry D., PA
DORE, Katie B., PA
EDWARDS, Susan H., PA
EVANS, Shannon D., PA
FAGAN, Donna K., PA
FETCKO, Elyse M., PA
FLYNN, Michael O., PA
GAMBLE, Phinzy P., PA
GILL, Burgo D., PA
GRAVATT, Steven J., PA
GRZYWACZ, Dona M., PA
HALL, Richard D., PA
HARRIS, Barbara T., PA
HEGE, Keith J., PA
HENZLER, Martha, PA
HOLLAND, Elizabeth K., PA
HOLLAND, Victoria L., PA
HUGHES, Hugh P., PA
HUNT, J. Cashin, PA
JOHNSON, Jimmy E., PA
KUBALAK, Holli Mae, PA
LABONTE, Edwina, PA
LANGSTON, Jonathon, PA

PROVISIONAL APPROVAL FOR
INTENT TO PRACTICE ISSUED

ATSTUPENAS, Eliot, MD
JESSUP, Pamela K., MD
CLARK, Alan B., MD
AYERS, Dwayne, MD
HUDSON, Diane C., MD
PARVEZ, Zafar, MD
NISBETT, Donald A., MD
MEREDITH, Anthony, MD
KOLLURU, Mangaraju, MD
HARRISON, John K., MD
KELLY, William S., MD
MELVIN, Shirley, MD
JREISAT, Khaled, MD
CHRISTMAS, William, MD
LAYNE, David A., MD
HOWIE, Eugenia B., MD
ALBERS, Mary E., MD
HOWIE, Eugenia B., MD
LINDSAY, Thomas F., MD
SCOTT, Leslie A., MD
BARR, John F., MD
LINDSAY, John W., MD
DELDO, Shari A., MD
GHOLSTON, Lisa R., MD
HARRIS, William R., MD
GRANGER, Marilyn, MD
MUSS, Hyman B., MD
CRUZ, Julia M., MD
AYCOCK, William G., MD
BOND, John L., MD
RECORD, S. Leo, MD
PINKERTON, Jerry, MD
KUHNE, Albert K., MD
VALENTINE, Lawrence, MD
WARD, Bernie, MD

MALOWAY, Earle, PA
MCCLAUGHLIN, Thomas, PA
MCLEOD, Donald C., PA
MERCER, Minnie, PA
MIDYETTE, Debra Kay, PA
MOHNEY, Elisabeth Ann, PA
MORE, Bruce Alexander, PA
MOSELEY, Daniel G., PA
OTEY, James J., PA
PANWALA, Naitik D., PA
PATE, Monica, PA
PONDER, Cynthia Anne, PA
RASHEED, Karima, PA
RICHARDSON, Kathy M., PA
RIFFE, Duffy A., PA
RISER, John D., PA
RINEHULS, David L., PA
ROYSTER, Susan M., PA
RIVERAL, John S., PA
RUPP, Erin, PA
SAMPSON, Kelvin K., PA
SCHAEFER, Lewis G., PA
SCHWARZ, John M., PA
SEEDS, Kathryn L., PA
SHUTAK, Michael, PA
SHELL, Kelli R., PA
SMITH, David L., PA
SPAINHOUR, David S., PA
SPRING, Beth A., PA
STARK, Greg A., PA
TEMPLETON, Sherrie L., PA
THOMAS, Steven, PA
TIGNOR, Gayle R., PA
VAUGHN, Esther Mae, PA
VICARIO, Elisa P., PA
WARD, Elizabeth C., PA
WALKER, Elaine V., PA
WHITE, William A., PA
WILDER, James M., PA
WILLIAMS, Melvania E., PA
WONG, David, PA
WOOD, Roger Lee, PA

GUARINO, Joseph, MD
MORTON, Terrance, D., MD
WILLIS, W. Allen, MD
SHOWN, Thomas, MD
VIRMANI, Ron A., MD
GALLOWAY, James M., MD
WRAY, Kate Anne, MD
MELIO, Frantz R., MD
REES, Terry T., MD
WILSON, Thomas S., MD
VIRMANI, Ron A., MD
MOORE, Joseph O., MD
BROWN, Mark T., MD
HAGBERG, Robert, MD
FINCH, Robert E., MD
BURTON, Mark W., MD
LAUENSTIEN, Kurt, MD
TAYLOR, Britton E., MD
FROMSON, Jean V., MD
MOORE, Joseph, MD
WILSON, Thomas S., MD
PHILLIPS, Charles A., MD
HERSH, Jeff, MD
LYERLY, Mark A., MD
EDWARDS, Joel L., MD
SWANSON, Jennifer L., MD
MARTIN, Patrick D., MD
HARRIS, William R., MD
MORTON, Terrence, MD
NELSON, David S., MD
HILTON, Amy Beth, MD
KIBBE, David C., MD
JONES, Genevieve, MD
LESSANE, Beverly J., MD
MORELL, Venita W., MD
ALMOND, Charles M., MD
FISHER, Samuel R., MD
NELSON, Yvonne Sue, MD
WHITE, Terry E., MD
GRONER, Christopher, MD
MACDONALD, Carolyn, MD
SPARKS, Jeffrey D., MD

VIII. PA Public Agenda Items for Committee Discussion -

1. **Nominations for Physician Assistant Advisory Committee:** The following have been nominated by the Chairman of the PA Committee for appointment to the PA Advisory Committee. It is requested these individuals be approved by the PA Committee for presentation to the President of the BME for appointment.

Marc Katz, PA-C, Vale
 Gail Curtis, PA-C, Winston-Salem
 Robert Wooten, PA-C, Greensboro
 Jeffrey Katz, PA-C, Hickory
 Justine Strand, PA-C, Durham
 Reginald Carter, Ph.D, PA-C, Durham
 Glen Combs, MA, PA-C, Winston-Salem
 Jimmie Keller, PA-C, Greenville

Internal Medicine
 Family Medicine
 Emergency Medicine
 Family Medicine
 Public Health
 Duke PA Program
 Bowman Gray PA Program
 ECU PA Program

E. Harvey Estes, M.D., Raleigh
Kenneth Blanton, PA-C, Wilmington

NC Med. Foundation
Surgery

Committee Recommendation: Accept nominations

2. **Review Final Copy of "Compliance with PA Regulations: What documents do PAs need keep on-site?"** which was approved by full Board at the March meeting.

Committee Recommendation: Consider publication of final draft of memo in next Bulletin.

3. **Status of Staff Procurement of Copies of PA Laws & Regulations from 17 States:** (AZ,IA,ME,MT,NE,NV,NH,NY,NM,OR,RI,SD,UT,WA,WV,WI,WY)

Request for laws and regulations was sent, staff is awaiting reply. Upon completion, matter may be considered by the PA Advisory Committee.

NCBME - MAY 1995 MEETING - NURSE PRACTITIONER COMMITTEE - HG ES

NP applications for adding practice sites administratively approved -

GENTRY, Jennifer, NP

UTHE, William, M.D.

additional sites:

Friendly Rest Home, 301 Archdale Dr., Durham
Hillcrest, 1417 W. Pettigrew, Durham
Hillhaven Lasalle, 411 S. Lasalle St., Durha,
Hillhaven Pettigrew, 1515 W. Pettigrew, Durham
Hillhaven Rosemanor, 4230 N. Roxboro Rd., Durham
The Hartwood of Durham, 1002 E. Chapel Hill Rd., Durham
Treyburn Rehab & Nursing Ctr., 2059 Torredge Rd., Durham
Brian Center, 6000 Fayetteville Rd., Durham

HUMPHREY, Cynthia, NP

BROWN, Donald, M.D.

additional sites:

Rex Hospital, 4420 Lake Boone Trail, Raleigh
Western Wake Medical Ctr., 3000 New Bern Ave., Raleigh

MESSICK, Sally C., NP

KING, Valerie, M.D.

additional sites:

Chatham Primary Care, 401 N. Ivey Ave., Siler City
Chatham Hospital, W. Third & Ivey Ave., Siler City

OSBORN, Judith, NP

RODDEY, Oliver, M.D.

additional sites:

Carolinas Medical Center, 1000 Blyth Blvd., Charlotte
Presbyterian Hosp., 200 Hawthorne Ln., Charlotte

SWEETING, Susan, NP

DODD, Terry C., M.D.

additional site:

Northwest Children & Adolescent Clinic, 134 Doctors Dr., Boone, NC

VI. NP applications for Job Change administratively approved -

HARRIS, Alma, NP

LEONE, Peter, M.D.

HOLT, Wanda A., NP

HARRELL, Sampson, M.D.

RIESER, Patricia, NP

KELLY, Edward A., M.D.

WILSON, Nancy, NP

WELLS, Robert S., M.D.

VII. NP applications for Additional Job/Add'l Primary M.D. administratively approved -

BAKER, Margaret, NP
BEAN, Billie-Lynn, NP
BLALOCK, Catherine, NP
BRENNAN, Jean, NP
BUTTS, Jimmie, NP
DILLON, Adelaide, NP
DILLON, Adelaide, NP
GILMORE, Karen, NP
KILB, Joanne R., NP
LANE, Roberta, NP
MILLER, Ruth M., NP
VICKERS, Janice, NP
WALTON, Mary, NP
WALTON, Mary, NP

DENTZ, Barbara, M.D.
JENKINS, John E., M.D.
DRAKE, Wilton, M.D.
BERKOWITZ, Gerald, M.D.
BLAIR, James S., M.D.
EARLS, Marian, M.D.
LUCAS, Kathleen, M.D.
BERKOWITZ, Gerald, M.D.
BERKOWITZ, Gerald, M.D.
EARLS, Marian, M.D.
ANAGNOSTOU, Athanansius, M.D.
HAMBRIGHT, Wesley, M.D.
EARLS, Marian, M.D.
LUCAS, Kathleen, M.D.

VIII. NP applications for Change of Primary M.D. administratively approved -

DOWDEE, April, NP
LOFLIN, Dora C., NP
SMITH-OVERMAN, Patricia, NP
LYNCH, Faye, NP
MINER, Kimberly O., NP
MANNINO, Angela M., NP
MARSHBURN, Norma J.
SMITH, Elizabeth, NP

O'ROURKE, James, M.D.
LESSANE, Beverly, M.D.
MOORE, Mary, M.D.
HANNIBAL, Alice L., M.D.
ROGERS, Ronald G., M.D.
ROGERS, Ronald G., M.D.
BRIDGERS, Stephen B., M.D.
ROGERS, Ronald G., M.D.

1. WORDING OF NP PRESCRIBING REGS

Following the publication of the Bulletin, the DEA voiced concern over the wording of portions of the rules regarding nurse practitioner prescribing privileges. An article in the Bulletin highlighted recent rule changes in this area that were effective November 1994.

Specifically, the areas of concern were in the following two passages of Subchapter 32M, nurse practitioner regulations, .006 (Prescribing Privileges):

1. (c)(2)(B): "The prescription or order for schedules 2, 2N, 3, and 3N may not be refilled without a specific written or verbal order from the supervising physician."

The concern from the DEA was that the wording of this rule implies that refills may be issued for schedules 2 and 2N, when, in fact, refills may not be issued even with a physician's order. A new prescription may be issued, however.

2. (c)(4): "Refills may be issued for a period not to exceed one year except for schedules 2, 2N, 3, and 3N controlled substances which are excluded from refills."

The concern raised by the DEA is the omission of schedules 4 and 5 from this passage. Because schedules 4 and 5 are omitted, the rule could be interpreted to mean that schedules 4 and 5 are exempt from the one year refill restriction.

IX. NP Back-Up Administrative Approval Since March 1995

LICENSURE COMMITTEE REPORT
5/8/95

PRESENT: G. Johnson, M.D. W. VonSeggen, PA-C
 D. Burroughs, M.D. B. Paris, Jr.
 J. Cooke M. Lee

A motion was passed to close the session to investigate, examine, or determine the character and other qualifications of applicants for professional licenses or certificates while meeting with respect to individual applicants for such licenses or certificates.

A motion was passed to return to open session.

(1) LICENSE APPLICATION FORMS

The following changes have been recommended for the license application forms:

- (a) Change the "effective time frame" from 90 days to 1 year. Staff is spending a lot of time and postage advising physicians their applications are out of date by the time the credentials are received and processed which delays scheduling the interview. Add the following question to the oral questions asked at the interview "Have there been any changes in the answers to the questions you answered on the application form?"
- (b) Further instruction on #6 (chronology section) that if an additional sheet is used to list activities the applicant should use the same format established as follows:

"From _____ To _____ At _____"
- (c) Request the following information to be included on the Claims Information Form - "Name, address, and telephone number of plaintiff's counsel, if known".

STAFF RECOMMENDATION: Accept suggestions as presented.

COMMITTEE RECOMMENDATION: (a) Accept as presented including the additional oral question; (b) Add the following statement at the end of #6: "If an additional sheet is required, use the above format"; (c) Leave off "if known".

BOARD ACTION: Accept Committee recommendations

(2) PERSONAL INTERVIEWS FOR EXAMINATION APPLICANTS

Dr. Johnson would like to discuss the process of interviewing applicants for the exam, more specifically providing them with information that is given to applicants interviewed for license by endorsement.

COMMITTEE RECOMMENDATION: Provide applicants for the exam, who are required to appear for a personal interview, with the same "handouts" that are provided to applicants for license by endorsement. Also identify these applicants as "applicants for the exam" for the Board Members' benefit.

BOARD ACTION: (DH, GB) Accept Committee recommendation - Provide applicants for the exam, who are required to appear for a personal interview, with the same "handouts" that are provided to applicants for license by endorsement. Also identify these applicants as "applicants for the exam" for the Board Members' benefit.

(3) SIGNING OF TEMPORARY LICENSES

Can Diane as Director of Operations/Human Resources/Finances continue to conduct interviews for applicants for license and the exam? Do we need a rule change? See Rule .0309 and .0214?

STAFF RECOMMENDATION: This topic was discussed at the Operation Committee Meeting on 5/5/95. Mr. Paris will be contacting Rules Review to find out if the term "Executive Secretary or designee" will be

acceptable.

COMMITTEE RECOMMENDATION: Accept as information

BOARD ACTION: Accept as information.

(4) The Committee requested Bill Breeze be informed of the need to change 90-14 (b) to read as follows: The Board shall refer to the NC Physician Health Program (PHP) all physicians whose health and effectiveness have been significantly impaired by alcohol, drug addiction or mental illness., so that the recent change in the PHP will be included in the statute.

(5) The Committee indicated the need for a policy on how to deal with applicant's who have had DWI violations - LEGAL COUNSEL TO DISCUSS WITH PHP

(6) The Committee discussed the need for a question on the application form regarding the SPEX examination, i.e. if the applicant has taken SPEX and if so, how many times - CONSIDER AT NEXT FORM REVISION ADDING A QUESTION REGARDING SPEX AND OUTCOME.

(7) Dr. Johnson expressed continuing concerns with problems Duke and UNC have with residents and is not sure what to do about it. He would like the Board's approval to look into the problems. The Board agreed he could "investigate".

5/95 Licensed by Endorsement or Examination

Abels, Byron Clifford Jr.
Ahmad, Magdy A.
Alphin, Robert Stancil
Anderson, Christian Gyan
Anderson, Scott Alan
Anderson-Brown, Tedra Louise
Antoun, Basim Wadih
Arjona, Jose Luis
Arroyo, Jorge Guillermo
Asher, Anthony Lawrence
Averbach, Marc Lawrence
Babb, Joseph Dolby
Baek, James Jong-min
Ballard, Jeanne Ellen
Barnes, Marcia Arlene Jack
Barr, Robert Marlowe
Barr, Tara Nakayama
Befekadu, Belayenh Seifu
Behrns, Kevin Eugene
Bhide, Vandana Yeshwant
Billips, Polly Olinger
Birdsong, Debra Stein
Birdsong, Edward Lee
Blanton, Charles Mc Anally
Boggess, Kim Ann
Booher, James Alexander
Boppana, Vijaya
Bowles, Robert Bradford III
Brase, Rainer
Breyer, Wendy Anne
Brockman, Robert James
Brokaw, Melissa Ann
Brown, Josephine Rebecca
Brownsberger, Maya Lynn
Buckelew, Daryl Quintin
Bush, Andrew Panchenko
Bush, Mark Robert
Buss, Russell Edward
Bussey, Onie
Buttar, Rashid Ali
Byron, Cheryl Ann
Calton, Thomas Farrell
Carter, Sandra Lynn
Cassell, Hershell Elmore Jr.
Chiang, Ambrose An-Po
Chrzanowska, Barbara Lidia
Cirisano, Frank Dominic Jr.
Clark, Katherine Jean
Cloninger, Kenneth Kyle
Cohen, Todd Douglas
Corey, John Daniel
Cott, Craig John
Covington, Donald Scott
Cox, Sue Ellen
Coyle, Michael Patrick
Cremisi, Henry David
Critelli, Virginia Lynn
Crocker, Kelly Bisceglia
Cusack, James Campbell Jr.
Daily, Teresa Wooten
Dass, Ashvani Bawa
Dawson, John Charles Stuart
DeBacker, Christopher M.
DeLeary, Geoffrey Donald
DeRosa, Guy Paul
DeVillier, James Russell
Dolinski, Sylvia Yvonne
Dooley, Robert Thomas
Dufour, Harold Charles Jr.
Dyrszka, Herbert
Dyslin, David Cole
Easterling, Mary Kathryn
Eastman, Ann Rethy
Echols, Everett Raphael II
Ehreth, Jeffrey Thomas
Ellington, Joe Carey Jr.
Ellington, Kenneth Scott
Ellis, James Kevin
Ennever, Peter Robert
Erdoes, Luke Stephan
Esposito, Michael Benedetto
Ezell, Terry Hugh
Farmer, Charles Baring
Febles, Oscar Roman
Ferrall, Isabel Maria
Ferrall, Robert John
Fijolek, Laura Kay
Finn, John Charles
Fortkort, Peter Thomas
Fox, Suzanna Jane
Foxworthy, James Clyde
Francis, Lynette Cecillia
Frank, Beverly Ann
Freed, Kelly Sledz
Freeman, Lawson Barry
Friedland, Michael
Gabel, Harold Donald
Gallup, Steven Brian
Gardner, James Matthew
Geissele, Alfred Earl
Genecov, David Glenn
Genecov, Lisa Anne Weinburger
Gerlach, David Campbell
Gest, Albert Lee
Giragos, John Garabed Jr.
Gise, Leslie Hartley
Go, Brian Mingtao
Go, Robin Ong
Grady, Victoria Elizabeth
Grammer-Pacicco, Elaine
Greenberg, Stephen Howard
Groh, Brandt Park
Grover, Daniel Austin

Hall, Theresa Catherine
Handy, William Mark
Hanrahan, Philip Anthony
Haque, A.K.M. Mosta G.
Harris, Daniel Edward
Harvey, Peter Steven
Haskell, Edward Gustavus Jr.
Hatcher, Walter Benjamin
Hayes, Cherylle Anne
Heinz, Julia Irene
Herndon, Leon Walker Jr.
Hetherington, Seth Vollmer
Hillenbrand, Karin Marie
Hinerman, Russell Walker
Hodges, Michael Carson
Hoffman, Eric Duniway
Horn, Cathy Anne
Hudes, Brian Keith
Hunter, Jeffrey Scot
Imboden, Ley Inez
Jacocks, Mitchell Wells
James, Michael
Johnson, Charles Delmar
Johnson, Sandra Marie
Jordan, Joseph Christopher
Jordan, Mark Saunders
Judge, Cathy Mae
Kahn, Sherman Elliot
Kapoor, Catherine Givens C.
Karolchyk, Mary Ann
Kelley, Moses III
Kendall, Michael William
Kennelly, Michael Joseph
Khan, Mohammad Abulkalam
Kirkpatrick, William Scott
Klang, Thor Eric
Klyszejko, Teresa Maria
Knight, Edward Washburn
Krakauer, Joel David
Kratochvil, Jillyn Ann
Kreiter, Shelley Rae
Latimer, Harrison Armistead
Laxer, Eric Brian
Levine, Marc Iven
Lipsitz, David Uri
Lonsdorf, Nancy Kime
Lowry, Jonathan Cardeen
Lue, Alvin Joseph
MacDonald, Carolyn
MacKnight, John Mark
Mahajan, Shyam Sundar
Malik, Salman
Manaker, Lawrence Wade
Marlette, Marnie Stone
Marnock, James Jerome
Martin, Sandy
Martinolich, Kevin Matthew
Mason, James Stephen

Matthews, Bradford James
Maxwell, Kenneth Scruggs
May, Lisa Lucas
Mayer, Eric Galen
Mayer, Karen Elizabeth
McGann, Paul Eugene
McKenney, Daniel Wade
McKenney, Kathleen Hiller
Merrill, Pauline Townsend
Miller, Julie Marie
Mohammadi-Ghalehtaki, Reza
Moses, Timothy Alan
Muschkin, Samuel
Myers, Laurie Anne
Nagel, Terry Leroy Jr.
Narasimhan, Lakshmi M.R.
Nelson, Kristine Anne
Neumann, Thomas Robert
Norris, John Gray
O'Donovan, Cormac Alvin
Ogdon, Rita Ann Wilson
Olsen, Gerald Norman
Ondo, William George
Panner, Eric John
Patel, Nachiket Vasant
Patterson, Larry Todd
Patterson, Mary Deffner
Peindl, Paul Michael
Perdue, Philip Sutherland Jr.
Peretsman, Samuel Jay
Peverall, Elizabeth Morris
Prewitt, Thomas Wendell Jr.
Proctor, Jeffrey Glen
Proctor, Vivian Clare
Provatas, Anastas Constantine
Pusheck, Teresa Lynn
Quddus, Ghazala
Quillin, Shawn Paul
Rabon, Randal Joseph
Randolph, Victor F.
Ranganathan, Vadakkencherry H.
Rashid, Inam
Reyes, Rodolfo Constantino
Rhoderick, Traci Melinda
Richardson, Leslie Ann
Rinow, Michael Edward
Roberson, Lewis Harvey II
Rosedale, Ronald Edwin
Rosenblatt, Stanley George
Rummel, Mark Christopher
Ryan, Patrick Keith
Saluke, Julia Kathryn
Savage, Cynthia Jean
Schlesinger, Michael Hamilton
Schneiderman, Roy
Schwalbe, Frank Conrad
Seen, Nelson Der
Sengstaken, Elizabeth Ann

Shaftoe, Linda Anne Bassett
Shah, Mona Dhan
Shaw, Edward Gus
Shergill, Paramjit
Shneiderman, Amiram
Sibley, Gregory Scott
Silver, Danny
Silver, Marc Todd
Simmons, Michael Anthony
Smith, Lawrence Edward
Smith, Rodney Wilson
Snyder, Terence Glen
Sourbeer, John Newton
Spitz, Adam Frederick
Steinem, Cynthia Ann
Stevens, Paul Hubert
Stewart, Donald Houston III
Stewart, Kathleen Hentschel
Stirewalt, Derek Lynn
Sturr, Marianne
Sullivan, William Christopher
Talbott, Gregory Alan
Tellez, Henry
Thebaut, Ben Robert Jr.
Thomas, Sheela K.
Thompson, Sidney Earl
Tilt, Elizabeth Ellen
Toy, Nancy Joan
Travers, John Dominic
Tritch, Todd Patrick
Troyer, Eric Charles
Van Bree, Mark Preston
Van Meter, Susan Ann
Vietorisz, Esteban Cesar
Von Allmen, Daniel
Waldridge, Ronald Edwin II
Walker, William Pinkney III
Wallace, David Keith
Wanebo, Jacqueline Elise
Wang, Andrew
Ward, Kimber Anderson
Warnimont, Christopher John
Warren, Edward Taliaferro
Weber, Joel Michael

Weidner, Gregory Robert
Weidner, Julianne Falwell
West, Robert Winfred
Westfall, Christopher Tonneson
Whitaker, Robert Norton Jr.
White, David Christopher
Wicker, Robert Thomas Jr.
Wiggs, William James Jr.
Williams, Byron Robinson
Williams, John Robert Jr.
Williams, Ronald Wayne Jr.
Willis, Thomas Lester
Winslow, Timothy Merrill
Wood, Dwight William
Wood, Karen Suzanne
Yaszemski, Michael Jerome
Yazdi, Hooshang Khoshnevis
Yenal, Kem
Young, Steven Lawrence

A motion was passed to close the session to take disciplinary actions against persons holding licenses or certificates while meeting with respect to individual holders of such licenses or certificates and to prevent disclosure of information that is confidential pursuant to sections 90-8 and 90-16 of the North Carolina General Statutes and not considered public records within the meaning of Chapter 132 of the General Statute.

INFORMAL INTERVIEWS

The Board conducted 34 informal interviews to discuss specific issues which concerned the Board. A written report was presented to the Board for review. The Board adopted the Committee's recommendation to approve the written report. The specifics of this report are not included as these actions are not public.

INVESTIGATIVE COMMITTEE REPORT

The Board reviewed and took action on 52 investigative cases. A written report was presented to the Board for review. The Board adopted the Committee's recommendation to approve the written report. The specifics of this report are not included as these actions are not public.

COMPLAINTS

The Complaint Committee chaired by Mrs. Walston, and including Dr. Burroughs, Dr. Barrett, and Mr. Howe reported on 28 complaint cases. A written report was presented to the Board for review. The Board adopted the Committee's recommendation to approve the written report. The specifics of this report are not included as these actions are not public.

MALPRACTICE REPORT

The Malpractice Committee chaired by Dr. Spangler and including Dr. Henry, reported on 37 cases. A written report was presented to the Board for their review. The Board adopted the committee's recommendation to approve the written report. The specifics of this report are not included as these actions are not public.

A motion was passed to return to open session.

Adjournment

The meeting was adjourned on May 20, 1995



George Barrett, MD
Secretary/Treasurer

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CORPORATION RECORD BOOK

Loose Leaf

This book is designed to afford a convenient method of compiling and keeping corporate records. Index sheets with tabs are provided, subdividing the contents of the book under the following subjects:

Organization Meetings
By-Laws
Charter, Certificate of Incorporation
or Incorporation Documents
Subscription List
Stockholders' Minutes
Directors' Minutes
Stock Transfer Record
Stockholders' Ledger
Dividend Record
Secretary's Calendar
Miscellaneous Documents, Information, etc.

Each index sheet contains suggestions as to the manner in which the record under that particular heading is to be compiled. These suggestions are general in character and sufficiently flexible to be adapted to the practice in any state. If supplemented by examination of the requirements of local law, they should be adequate to enable the Secretary of the corporation to compile and keep in readily accessible form an accurate and complete corporate record.

